

<b>Job Title:</b>	<b>Technical Manager</b>	
<b>Business:</b>	<b>Taylor Wimpey Yorkshire</b>	
<b>Location:</b>	<b>Wakefield</b>	
<b>Reports to:</b>	<b>Land &amp; Planning Director</b>	
<b>Direct Reports:</b>	<b>D&amp;P Executives, Engineers</b>	
<b>Main Interfaces</b>	<b>Staff within all Functions</b>	<b>Planners Consultants</b>

<b>Overall Purpose</b>
Responsible for the management of the skills and resources within the department together with external consultants to ensure each development is optimised.

<b>Key Activities</b>
<ul style="list-style-type: none"> <li>⇒ Management of the Technical design/engineering teams to ensure that all designs /technical issues are dealt with within the development programme and budget.</li> <li>⇒ Management of external consultants to ensure information is received, co-ordinated and distributed on time and within budget.</li> <li>⇒ Prepare and maintain programmes and documents for the monitoring of progress and for use in reporting to the department Director.</li> <li>⇒ Detailed programming of individual projects from land handover to first conveyance and co-ordinate purchasing and construction programmes to link with the development programme.</li> <li>⇒ Arrange, co-ordinate and manage all project meetings with other departments in a timely and efficient manner, ensuring all relevant action points are noted and recorded.</li> <li>⇒ Manage the pre-distribution of information and taking of minutes from all meetings together with updated programmes/status reports.</li> <li>⇒ Attend weekly development meetings to review the department's programmes.</li> <li>⇒ Liaise and negotiate where necessary with Planning Officers, Consultants etc to ensure projects achieve the set objectives and programmes.</li> <li>⇒ Prepare fee tenders, analysing quotations against budgets and appoint chosen consultants following approval from the department Director.</li> <li>⇒ Advise the Company on changes in technical matters and / or competitor's product.</li> <li>⇒ Assist the Land &amp; Planning Director and other Senior Managers in progressing the training and personal development of the departments staff.</li> <li>⇒ Instruct Solicitors on terms of S106 and negotiate with Local Authority to completion of agreement.</li> <li>⇒ Negotiate affordable housing contracts/specifications with RSL's</li> <li>⇒ Initiate and process viability arguments with the Local Authorities.</li> <li>⇒ Monitor and control the Bond's and progress reductions, in line with forecast.</li> </ul>

<b>Key Competences</b>
<ul style="list-style-type: none"> <li>⇒ Good strong knowledge of the full development/ technical process.</li> <li>⇒ Ability to create and manage programmes, in particular Critical Path.</li> <li>⇒ Previous experience as either a project or Discipline Manager within a development organisation.</li> <li>⇒ Relevant broad base of role during career, probably all or most developer based.</li> </ul>

<b>Key Experience</b>
<ul style="list-style-type: none"> <li>⇒ Wide and forward thinker / rational thinker.</li> <li>⇒ Motivational and self-motivated.</li> <li>⇒ Able to communicate with all disciplines at all levels.</li> <li>⇒ Well organised and capable of organising others.</li> <li>⇒ Able to manage people, processes and time.</li> <li>⇒ Able to educate and improve subordinates to achieve best results.</li> <li>⇒ Ability to analyse and monitor financial statements.</li> <li>⇒ Strong team player, good sense of humour with an energetic outlook.</li> </ul>

If you wish to be considered for this role then please apply to [john.murphy@taylorwimpey.com](mailto:john.murphy@taylorwimpey.com) by Wednesday 10<sup>th</sup> March 2010.